

Tele: 011- 26113163  
Fax: 011- 2412 1068

Directorate of Ex-Servicemen Affairs  
Integrated Headquarters, MoD (N)  
6<sup>th</sup> Floor, Chanakya Bhawan  
Chanakyapuri  
New Delhi - 110 021

DX/VSF/331/17

27 Jul 17

The Logistic Officer-in-Charge  
Naval Pension Office  
INS Tanaji  
Sion-Trombay Road  
Mankhurd  
Mumbai-400088

### MEMBERSHIP – NAVY FOUNDATION AND VETERAN SAILORS' FORUM

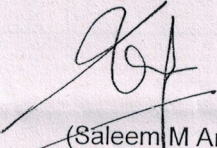
1. **Introduction** A vast range of issues are projected by veterans for necessary resolution through liaison with concerned agencies like MoD, Service HQs, NAVPEN etc. Navy Foundation and Veteran Sailors' Forum serve as channels to project these issues to DESA and disseminate feedback/ important information to the veterans in lieu, on a regular basis. These organisations, therefore, serve as vital links between the retired fraternity and the Navy.
2. **Membership.** Presently, membership to these organisations is on voluntary basis and one time membership fee is levied from the ESMs. While it is advisable for veterans to obtain membership of Navy Foundation/ Veteran Sailors' Forum on a voluntary basis, it is noted that very few retiring naval personnel opt for it, thereby remaining isolated from the Service and losing out on an effective channel of communication. This has been the case despite persistent efforts and advisories issued by DESA. Apart from lack of awareness/ effort on the part of the individuals concerned, it is felt that this could well be owing to their reluctance to pay the membership fee. Therefore, this issue was reviewed and the following has been decided:-
  - (a) All naval personnel retiring wef 01 Oct 2017 will be provided membership to NF/ VSF and Membership fee would be funded through INBA.
  - (b) All retired naval personnel prior to 01 Oct 2017 will be governed by the existing rules as hitherto. Efforts will be made by the respective agencies to encourage retired naval community to join NF/VSF.
3. **Membership Form.** A common membership application form for Navy Foundation/ VSF is to be used. Membership forms along with other retiring forms will be provided by NAVPEN to retiring sailors and by DOP to the retiring officers. New members are required to fill up this application form and indicate the preference for Charter. This will, henceforth, become mandatory part of the outgoing procedure for all retirees. Sample membership form is placed at Appendix A.

4. **Membership Fee and Funds.** Contribution through the membership fee is main source of income for both Navy Foundation and Veteran Sailors' Forum. The record of Funds is maintained by the respective Chapters. A rank-based membership fee is levied for life-time membership. Keeping in line with the above, the following has been decided that one time membership fee would be paid from the INBA as follows:-

- (a) Rs 2000 for officers.
- (b) Rs 300 for CPOs & above and Rs 200 for POs & below.
- (c) Nil for Widows.

5. **Procedure.** In order to streamline the process, the following procedure is to be followed:-

- (a) All filled up applications are to be sent to DESA by the respective agencies for collation. DESA is to collate all applications and raise demand to DNPF (INBA) for the membership amount every six months ie January and July.
- (b) On receipt of the membership forms, DESA is to allocate membership numbers to the Ex-Sailors and obtain membership numbers from the concerned NF Chapters telephonically and endorse it on the form.
- (c) Xeroxed copy of the membership form is to be retained at DESA and original membership form along with the amount received from DNPF is to be sent to the concerned Charter.

  
(Saleem M Anwer)  
Commodore  
PDESA

**Enclosure: - Appendix A**

**Internal:-** SO/ COP SO/CPS PDOP PDNPF

**Distribution:-**

All NF Chapters

All VSF Charters

**NAVY FOUNDATION / VETERANS SAILORS' FORUM  
MEMBERSHIP FORM**

Coloured  
passport size  
Photograph in  
civil dress

First Name/ Widow of			
Surname			
Wife's Name /Name of Widow & DOB			
Rank			
Personal/ Service No			
Date of Birth			
Date of Comm/Joining			
Date of Retirement			
ZSB & Reg no( if registered)			
Aadhar No & PPO No			
Pmt Residential Address			
Present Residential Address			
Name of Children with DOB			
Tele (R)/ Mobile/ Email ID			
Choice of NF/ VSF Chapter			
Membership No (To be allocated by DESA)			

**Note:** Filled up application form to be forwarded to DESA by the respective agencies

Date :

(Signature of Applicant)